



Notification No. C-45/2018-IIMK.HR

RECRUITMENT OF LIBRARY & INFORMATION ASSOCIATE

Indian Institute of Management Kozhikode invites online applications for the contractual position of Library & Information Associate

No. of Positions	One (01)
Qualification	Master of Library & Information Science (MLISc) from a recognized University with 55% marks. <i>In addition, the candidates should have good English communication, proficiency in MS-Office and Internet usage.</i>
Experience	Minimum one year post qualification experience in library operations and information services
Desirable	Working knowledge of KOHA library software
Job Profile	To have a focal point to support Technical processing and print subscription services and also to provide assistance in general library services.
Maximum Age Limit	30 years (as on the date of Notification)
Monthly Remuneration	₹ 18,300/- (including ₹300/- towards telephone allowance)
Date and Time for Interview	21-01-2019 (Monday), 10.00 am

INSTRUCTIONS

1. Interested candidates must fill in the Online Application Form. The Application Form will be available on IIMKs website under 'Job Openings' section.
2. Only those who satisfy the required age & qualification need apply.
3. Candidates who have submitted their applications online should report at IIM Kozhikode Campus on the date & time scheduled for the interview. ***No separate intimation/call letter will be issued to candidates in this regard.*** Candidates are advised to regularly visit our website for getting updates.
4. **The candidates have to bring printed copy of the filled application and original certificates along with one set of photocopies for verification purpose at the time of interview.**
5. Relaxation in age limit for SC/ST/OBC (non-creamy layer) candidates will be as per Govt. of India norms.
6. No TA/DA will be paid for attending the walk-in-interview.

7. The ad-hoc Selection Committee may hold screening test in case required. In such case, shortlisted candidates alone will be considered for interview subject to verification of original documents.
8. Decision of the Director, IIMK regarding the selection will be final.

Online applications may be submitted upto 5.00 pm of 17-01-2019

Dated: 08-01-2019




Senior Administrative Officer- HR