



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES

കേരള ഫിഷറീസ്-സമുദ്രപഠന സർവ്വകലാശാല

PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

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GA5-1024 /2017

Dated, 06.03.2019

EMPLOYMENT NOTIFICATION

Application is invited in the prescribed format from qualified candidates for appointment to the post of REGISTRAR in this University.

Name of Post : REGISTRAR

Number of Vacancy : 1 (ONE)

Period of Appointment : The period of appointment shall be five years or attaining 60 years of age, whichever is earlier.

Scale of Pay : Rs.37400-67000 with AGP Rs. 10000/-

Qualification for the post of the REGISTRAR

Essential

1. A Master's degree with atleast 55% marks or its equivalent Grade of B in the UGC seven point scale in Science subjects and 50% in Arts discipline with Ph.D from a recognized University.
2. Minimum 15 years experience as teacher in a recognized college/University in which 5 years in the administrative capacity.

OTHER INSTRUCTIONS

1. **Registration fee:** Rs. 3000/- (For General Candidates)
Rs.1500 /- (For SC/ST Candidates)
2. **Mode of Remittance:** By cash at University Cash counter (from 10.00 am to 3.00 pm) or Demand Draft from any Nationalized Bank drawn in favour of the Finance Officer, Kerala University of Fisheries and Ocean studies payable at SBI SA Road Branch, Vyttila.
3. **How to apply:** Interested candidates are requested to apply in the prescribed format with 2 set of application which could be downloaded from the University website (attached hereunder) along with supporting documents (self attested) and proof of remitting registration fee.
4. Applications submitted not in the prescribed format and fee, without supporting documents will be summarily rejected.

5. Applications should reach at the below address **on or before 4.30 pm**
on 06.04.2019

THE REGISTRAR
KERALA UNIVERSITY OF FISHERIES AND OCEAN STUDIES
PANANGAD P.O,
MADAVANA, KOCHI-682 506

6. The University will not be responsible for any postal delay.

Sd/-
REGISTRAR



KERALA UNIVERSITY OF FISHERIES & OCEAN STUDIES

PANANGAD P.O., KOCHI 682 506, KERALA, INDIA

APPLICATION FOR THE POST OF REGISTRAR

Passport size
photograph to
be pasted and
attested by a
Gazetted
Officer

Notification No. & Date : GA 5/1024/2019 dated .02.2019

Scale of Pay : Rs. 37400 – 67000 + AGP Rs. 10000/-

Details of remittance of Registration Fee :

(Read Notification carefully before filling up application form)

1. **Name of the Candidate in full (In Capital letters) :**

2. **Full address for communication :**

3. **Name & Designation of the Identifying Officer :**

4. **Sex :** _____ **Religion :** _____ **Reservation Group:** _____

5	Name of Community/Caste/Tribe (where community claimed in the application is not proved by school records, certificates issued by Tahsildar or Municipal Commissioner will be accepted as proper proof of community)	
6	a. Age (Completed years) as on date of application b. Date of birth in Christian era c. Are you eligible for Age Relaxation? (if yes, give details)	
7	Place of birth (Village, Taluk, District and State)	
8	Are you (a) Citizen of India by birth and/or by domicile ? Or (b) A person migrated from Pakistan ?	

9	Father's name & address and occupation (if dead, state last address & occupation before death?)	
10	Educational Qualifications	
	Name of the Examination passed	Name of University
		Year of passing
		Class/ Rank etc.
	Subject of examination in the main and subsidiary subject in each part (Attach attested copies of mark lists)	
	a. Graduation (B.A./B.Sc./B.Com.etc.)	
	b. Post Graduation (MA/M.Sc. /M.Com etc.)	
	c. Research Degree (Give full details with subject of specialization, Name of Institute or University and the Guide under whom you have undertaken Research Work etc.	
	d. Post Doctoral Degree (Give full details of post doctoral work, name of the Institution, etc.)	
11	Research work done since taking the first research degree (add full details in a separate sheet if necessary)	
12	List of publications in approved journals (add a separate sheet if necessary, enclose one copy each of all reprints .	
13	Teaching Experience/Research Experience (Enclose attested copy of teaching Experience certificate issued by Principals of Colleges or Corporate Management or Director of Collegiate Education with split up period of UG & PG Teaching in each college. Documents showing research experience at University or National Level Institutes including experience or guiding research at doctoral level).	
14.	Details of externally aided projects implemented, funding agencies, funding support received, consultancies etc., Project administration, Technical & Financial details	
15	Presentation of paper in National/ International Seminar (Add a separate sheet listing the papers). Enclose attested copies of certificate showing the name of papers presented.	

16	What languages including Indian languages can you read write or speak? Give particulars and State examination passed in each.				
	Read Only	Speak only	Read and Speak	Read, Write and Speak	Examination Passed.
17	No. of Ph.Ds/M.Phills. Produce details of titles/topics of Ph.D work and M.Phil dissertations.				
18.	Administrative experience if any (give full details) Name of the institution, Nature of administrative work carried out, duration etc.				
19.	EMPLOYMENT SINCE LEAVING COLLEGE (Give full particulars)				
	Name of Employer	Date of Joining	Date of Leaving	Nature of Employment	Salary
20.	(a) Present employer's full address (b) Has the consent of the employer been obtained for submitting this application? If yes, attach copy of the consent.				
21.	Name and address of three persons (who are not relatives of the applicant and who know the applicant well) for reference may be made.			1. 2. 3.	

22.	Character and conduct from a person who knows the applicant personally, obtained not earlier than six months prior to the date of application.	Name and address of the person who issued the certificate with contact number.
23.	Name of Books published (Enclose copies of Books published)	
24.	Extra Curricular activities in School and College days (enclose attested copies of certificates) (i) Social service (ii) NCC (iii) Sports and Games (iv) Students Organization (v) Any other	
25.	Any additional Information which the candidate wishes to give in support of his application (attach copies of documents)	
26.	Particulars of documents to prove age, qualification etc. (Enclose attested copies of documents mentioned)	
27.	Have you been debarred from appearing for any exam conducted from by KPSC or any Centre/State Government/Quasi Government bodies / Dismissed from service or convicted by a Court of Law.	
28.	If yes, give details	
29.	Any other details	

30.	List of enclosures	

I certify that the information given above is correct to the best of my knowledge and belief. I agree to bind myself to the conditions of service of Kerala University of Fisheries and Ocean Studies that may be drawn up from time to time under Section 35 Act 5 of 2011 or any amendments thereto.

Place :

Signature of applicant:

Date:

Name in block letters :

N.B. All applicants are informed that canvassing in any form, if proved, will lead to their applications being rejected. Defective applications in any respect will be summarily rejected. If the space provided in the application form is insufficient, separate sheets of paper may be attached and pinned to the main application form and reference to the same made in the relevant column.