

Contract Appointments (Notification)

State Poverty Eradication Mission (Kudumbashree)

State Poverty Eradication Mission (Kudumbashree) is invites applications from eligible candidates for various contract posts in its State Office, District Offices and various Municipalities/Corporations. Applicants interested in contract appointment for one year and having required educational qualification and experience shall apply. The applications must be sent in the exact format provided in this notification along with detailed bio-data and attested copies of certificates, to the following address: ***P.B. No. 436, Thycaud. P.O., Thiruvananthapuram – 695014.*** The last date for receiving the applications is **13-02-17**. Visit Kudumbashree website (www.kudumbashree.org) for more details.

1. The applications will be not accepted at Kudumbashree State Office or the District Offices.
2. Number of vacancies may change.
3. Computer knowledge is required for all posts.
4. Candidates preference in posting, if any, for any specific District/Corporation/Municipality shall be submitted at the time of interview.
5. Work experience until 01-01-2017 will only be considered.
6. Post qualification work experience of the candidate will only be considered.
7. Those selected should be ready to join on April 1, 2017.
8. Candidates currently working at Kudumbashree will have relaxation in age limit.
9. As per Government sanctions / ratifications/ approval, changes in salary for various posts may occur.
10. Applications received after 13-02-2017 will be discarded.

Sl.No	Posts having vacancies	Vacancies in State Mission	Vacancies in various districts/Municipalities/Corporations	Required Educational Qualification	Previous Experience	Upper Age Limit	Monthly Wages
1.	Code- KSHREE001 Consultant (Various areas such as Micro Enterprises, Micro Finance, and Marketing)	4	24*	M.S.W Or M.B.A Or Post-Graduation in Rural Development Or Equivalent qualification	Previous experience not mandatory. Preference and higher wages for those having work experience.	40	Rs. 40000 for those having 5 or more years of work experience, Rs. 35000 for those having work experience between 3 to 5 years, Rs. 30000 for those having less than 3 years of workexperience or no work experience at all.
2.	Code – KSHREE002 Consultant (Various areas such as Gender, Social Development and Tribal)	5	26*	M.S.W Or Post-Graduation in Rural Development Or Post-Graduation in any one of the following: Anthropology/Women Studies/ Sociology/ Political Science/ Gandhian Studies/ Development Studies. Or Equivalent qualification	Previous experience not mandatory. Preference and higher wages for those having work experience.	40	Rs. 40000 for those having 5 or more years of work experience, Rs. 35000 for those having a work experience between 3 to 5 years, Rs. 30000 for those having less than 3 years of workexperience or no work experience at all.

* - District level vacancies

- Vacancies on various corporations

Sl.No	Posts having vacancies	Vacancies in State Mission	Vacancies in various districts/Municipalities/Corporations	Required Educational Qualification	Previous Experience	Upper Age Limit	Monthly Wages
3.	Code- NRLM001 Program Manager (Micro Enterprises and Business Development) (PM ME & BD)	1	0	M.B.A Or M.S.W Or Post-Graduation in Rural Development Or Equivalent qualification (Preference for those who graduated from famous institutions such as IIM, IIT, IRMA, XLRI, and TISS)	Work experience of 7 yearsmandatory. (Preference for those having previous experiences in Micro Enterprises, Business Development and Marketing areas)	45	60000
4.	Code – NULM001 City Mission Manager	0	28 [#]	M.B.A Or M.S.W Or Equivalent qualification	Work experience of 5 yearsmandatory. (Preference for those having work experience in following areas: Credit Linkage/Social Security/Micro Enterprises Promotion/Social Development Work/Poverty Reduction/ Implementation of Training and Placement Program.)	40	40000

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5.	Code- DDUGKY001 Chief Operating Officer (Skill)	1	0	M.B.A Or M.S.W Or Post-Graduation in Rural Development Or Equivalent qualification (Preference for those who graduated from famous institutions such as IIM, IIT, IRMA, XLRI, and TISS)	Work experience of 10years mandatory. (Preference for those having previous experiences in Skill Development area)	50	80000
6.	Code – DDUGKY002 State Program Manager	4	0	M.B.A	Work experience of 7 yearsmandatory. (Preference for those having previous experiences in Skill Development area)	45	60000
7.	Code – DDUGKY003 District Program Manager	0	4* (Ernakulam, Idukki, Malappuram, Thrissur)	M.B.A	Work experience of 5 yearsmandatory. (Preference for those having previous experiences in Skill Development area)	40	40000

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8.	Code- PMAY001 Social Development Specialist (City Level Technical Cell)	0	54 [#]	M.S.W Or Equivalent qualification	Work experience of 5years mandatory. (Preference for those having previous experiences in Social /Community Development Programmes in Urban areas, Social Mobilization, Social Analysis, Participatory Methods, and Re-settlement and Re-habilitation.)	40	40000
9.	Code – KSHREE003 M.I.S. Data Analyst	1	0	B.Tech./B.E (Computer Science/I.T.) Or M.C.A Or Equivalent qualification	Previous experience not mandatory. Preference and higher wages for those having work experience.	40	Rs. 40000 for those having 5 or more years of workexperience, Rs. 35000 for those having a work experience between 3 to 5 years, Rs. 30000 for those having less than 3 years of workexperience or no work experience at all.

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10.	Code- KSHREE004 M.I.S. Database Administrator	1	0	B.Tech./B.E (Computer Science/I.T.) Or M.C.A Or Equivalent qualification	Previous experience not mandatory. Preference and higher wages for those having work experience.	40	Rs. 40000 for those having 5 or more years of work experience, Rs. 35000 for those having work experience between 3 to 5 years, Rs. 30000 for those having less than 3 years of work experience or no work experience at all.
11.	Code – PMAY002 M.I.S. Specialist (City Level Technical Cell)	0	1 [#] (Thiruvananthapuram Corporation)	B.Tech./B.E (Computer Science/I.T.) Or M.C.A Or Equivalent qualification	Workexperience of 5yearsmandatory. (Preference for those having previous experiences in Database Management and Software Development)	40	40000
12.	Code – KSHREE005 Documentation Assistant	1	0	Library Science Diploma and Accredited DTP (English/Malayalam) Or Equivalent qualification	Work experience of 2 years in Office Documentation mandatory.	35	20000

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13.	Code- NRLM002 Program Manager (Agriculture& Animal Husbandry)	1	0	Post-graduation in Veterinary Science/Agriculture Or Equivalent qualification	Work experience of 7 yearsmandatory. (Preference for those having previous experience in Agriculture/Animal Husbandry)	45	60000
14.	Code – NRLM003 Consultant (Animal Husbandry)	1	0	Post-graduation in Veterinary Science Or Equivalent qualification	Previous experience not mandatory. Preference and higher wages for those having work experience.	40	Rs. 40000 for those having 5 or more years of work experience, Rs. 35000 for those having work experience between 3 to 5 years, Rs. 30000 for those having less than 3 years of workexperience or no work experience at all.
15.	Code – KSHREE006 Consultant (M.K.S.P. (Agriculture))	2	6* (Kollam, Idukki, Palakkad, Malappuram, Kozhikode, Kannur)	Post-graduation in Agriculture Or Equivalent qualification	Previous experience not mandatory. Preference and higher wages for those having work experience.	40	Rs. 40000 for those having 5 or more years of work experience, Rs. 35000 for those having work experience between 3 to 5 years, Rs. 30000 for those having less than 3 years of work experience or no work experience at all.

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16.	Code- NRLM004 N.R.L.M. Accountant	0	1* (Kollam)	B.Com, D.C.A, Tally Or Equivalent qualification	Work experience of 2 years in Accountancy mandatory.	40	30000
17.	Code – DDUGKY004 Accountant – State Mission	1	0	B.Com, D.C.A, Tally Or Equivalent qualification	Work experience of 2 years in Accountancy mandatory.	40	30000
18.	Code – DDUGKY005 Communication Specialist	2	0	Post-graduation in Journalism & Mass Communication Or Equivalent Qualification	Work experience of 3 years in related areas mandatory. Higher wages for those with five years of work experience.	40	Rs. 40000 for those having 5 or more years of work experience, and Rs. 35000 for those having work experience between 3 to 5 years.
19.	Code – PMAY003 Urban Planner/Town Planning Specialist (State Technical Cell)	1	0	Post-graduation in Urban Planning/Regional Planning/Architecture Management Or Equivalent qualification	Work experience of 7 years mandatory. (Preference for those having previous experience in programmes such as Urban Development/Affordable Housing/Urban Management/Slum Development Project and on executing Urban Reforms in States as well as ULBs.	45	60000

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20.	Code- PMAY004 Urban Infrastructure Specialist (City level Technical Cell)	0	5 [#] (Thiruvananthapuram, Kollam, Kochi, Thrissur and Kozhikode Corporations)	Graduation in Architecture/Civil Engineering from Accredited University Or Equivalent qualification (Preference for Post-graduates)	Work experience of 5 years mandatory. (Preference for those having previous experience in Infrastructure and Public Housing Sector, Public Health engineering , designing and managing Municipal Infrastructure Projects and knowledge about the laws and procedures of Urban Autonomous Institutions in India)	40	40000
21.	Code –PMAY005 Municipal Finance Specialist (State Technical Cell)	1	0	Post-graduation in Finance/Commerce from Accredited University Or Equivalent Qualification	Work experience of 7 years mandatory. (Preference for those having previous experience in the evaluation of Urban Infrastructure Investments, in helping the Government by providing options for financing projects, and in providing guidelines for Municipal Finance, Project Finance and Resource Mobilization.)	45	60000

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22.	Code- PMAY006 Municipal Finance Specialist (City Level Technical Cell)	0	9 [#] (In 6 Corporations and in Municipalities such as Kottayam, Palakkad and Malappuram)	Post-graduation in Finance/Commerce from Accredited University Or Equivalent Qualification	Work experience of 5 years mandatory. (Preference for those having previous experience in finance, in the evaluation of urban infrastructure investments, and in helping the Government by providing options for financing projects)	40	40000
23.	Code –NULM002 Multi Task Personnel	0	94 [#]	Graduation from Accredited University	Work experience of 3 years in office management mandatory. (Preference for those having previous experience in Administration/Urban Planning/Social Development/Poverty Reduction/Co-ordination.)	30	15000

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STATE POVERTY ERADICATION MISSION



APPLICATION FORM

(Application forwarded in format other than this will be summarily rejected)

1.	Name of the Candidate	:	
2.	Age & Date of Birth	:	
3.	Sex (Male/Female)	:	
4.	Address for correspondence (with pin code)	:	
5.	Permanent Address	:	
6.	Telephone (Landline/Mobile)	:	
7.	E-mail Address	:	
8.	Current Employment Status (Employed/Unemployed)	:	
9.	Total years of experience after prescribed educational qualification (as on 01/01/2017)	: years, months

10.	Post/Posts applied for (Specify code of the post in brackets) (Write in the order of priority/preference) <u>Note:</u> Candidates are required to check their eligibility before applying for each post.	1	
		2	
		3	
		4	
		5	
		6	
		7	
		8	
		9	
		10	

11.	Educational Qualification (including details of Class 10, Class 12/Pre-degree, Degree and above)				
Sl. No.	Course	Institution	University/Board	Year of Completion	Percentage of marks
1.					
2.					
3.					
4.					
5.					
6.					
7.					

12. Work Experience

Repeat the structure below to list all employments after prescribed qualification till date of application.

1	Institution :
	Period :
	Designation :
	Work description :
	Your role and responsibilities :
2	Institution :
	Period :
	Designation :
	Work description :
	Your role and responsibilities :
3	Institution :
	Period :
	Designation :
	Work description :
	Your role and responsibilities :
4	Institution :
	Period :
	Designation :
	Work description :
	Your role and responsibilities :

13. Break in Employment

If you had break between jobs for a period more than 3 months, explain the reasons.

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14. Any other relevant information that you wish to furnish

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15. References: (From previous employers/academic institutions)

1.	
2.	

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular information given above being found false or incorrect, my candidature for the post is liable to be rejected and my services are liable to be terminated forthwith without any notice to me.

Place:

Date :

Signature & Name of the Applicant:

Enclosures:

Note: 1. Candidates submitting more than one application form will be rejected.