

COCHIN PORT TRUST
W/ISLAND, COCHIN –682009, KERALA STATE, INDIA,

Ph: 0484-2582113

Website: www.cochinport.gov.in

APPLICATIONS INVITED FOR FILLING UP THE POST OF DY.CHIEF ACCOUNTS OFFICER IN COCHIN
PORT TRUST ON DEPUTATION METHOD

Applications are invited for filling up of 1 (one) No. of Class-I post Dy. Chief Accounts Officer in the scale of pay of Rs.24900-50500 (Pre-revised Rs.13000-18250) under Finance Department in Cochin Port Trust by **deputation method**.

The post of Dy. Chief Accounts Officer is to be filled by deputation method from officers holding analogous posts or feeder posts of Sr. Accounts Officer in the scale of pay of Rs.20600-46500/- (Pre-revised Rs.10750-16750) with four years regular service in the grade in a Major Port. (**Annexure-I**)

The names of eligible and willing candidates who satisfy the provisions as specified in the approved Recruitment Rule to the aforementioned post may be forwarded together with their applications as per proforma (**Annexure-II**) along with the following documents to the undersigned on or before **20.03.2019**.

- a) Photocopy of ACRs of the applicant for the last five years duly attested.
- b) No Objection Certificate of respective Port Trust.
- c) Undertaking of the applicant not to withdraw if selected.
- d) Vigilance and Administrative clearance of the concerned Port in the Proforma prescribed by the Ministry (**Annexure-III**)
- e) The veracity of the University Certificates and the recognition of the Degree obtained by the applicant may be ensured and certified.

The applicants should have at least 3 years service left as on 01.06.2019 for retirement on superannuation in the parent organization for deputation posting.

The applications received through proper channel only will be considered. The applications received after the last date or without ACRs or otherwise incomplete will not be considered.

Encls: As above.

Sd/-
Secretary
Phone: 0484-2582113

Annexure-I

Sl. No.	Name of Post	No. of Posts	Classification.	Scale of Pay. (Rs.)	Whether Selection or Non-Selection	Upper Age limit for Direct Recruitment (in yrs)	Educational and other Qualifications prescribed for Direct Recruitment.	Whether (a) Age (b) Educational Qualifications (c) Experience for Direct Recruits will apply in the case of Promotion/Absorption/Deputation	Period of Probation, (in yrs.)	Method of recruitment (whether by Direct Recruitment or by Promotion/Absorption/Deputation)	In case of Promotion/Absorption/Deputation, grades from which it should be made.	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
3	Deputy Chief Accounts Officer	1	Class-I	13000-350-18250	Selection	40	<p>Essential:</p> <p>(i) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India.</p> <p>(ii) Nine years experience in Executive Cadre in the field of Finance, Accounting in an Industrial/ Commercial/ Govt. Undertaking.</p>	<p>(a) No</p> <p>(b) No. However, a Degree from a recognized University is essential.</p> <p>(c) No</p>	Two Years	By Promotion failing which by Absorption/Deputation, failing both by Direct Recruitment.	Promotion from Senior Accounts Officer in the scale of pay of Rs.10750-16750 with four years regular service in the grade, failing which Senior Accounts Officer in the scale of pay of Rs.10750-16750 with two years regular service in the grade and a combined regular service of nine years in the scales of pay of Rs.10750-16750 and Rs.9100-15100 in the respective discipline of Finance Dept. Absorption/ deputation will be of officers holding analogous posts or post of Sr. Accounts Officer in the scale of pay of Rs.10750-16750 with four years regular service in the grade in a Major Port Trust.	

Affix passport size Photograph

P R O F O R M A

1. Name :
2. Date of birth :
3. Present post held alongwith the details
of earlier post held in chronological order :
4. Whether belongs to SC/ST :
5. Present pay and pay scales of the post
Indicating detailed break up of emoluments:
6. Service to which the officer belong :
7. Educational Qualifications :
8. Other Qualifications :
9. Experience :
10. Date of retirement :
11. Address for communication with
Telephone number :
12. Any other points required to be
mentioned :

Place:

Date :

(SIGNATURE OF THE APPLICANT)

CERTIFICATE BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the applicant
Shri.....
.....are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the
applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the Officer during the
last 10 years.
5. Attested copies of ACRs for the last 5 years are attached.

SIGNATURE OF THE DY. CHAIRMAN/CHAIRMAN
ALONGWITH OFFICE SEAL

Annexure-III

For cases sent to the Ministry or other Ports
Particulars of the officer for whom vigilance Comments/clearance is being sought
(All relevant items, except 8 & 9, to be furnished by the HOD)

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :
Including batch/year cadre etc,
wherever applicable

7. Positions held (during the ten preceding years):

Sl No	Designation & Place of Posting	From	To

8. Whether the officer has been :
Placed on the "Agreed List" or "List of
officers of Doubtful Integrity". (If yes,
details to be given)
9. Whether any allegation of misconduct :
involving vigilance angle was examined
against the officer during the last 10 years
and if so, with what result.(*)
10. Whether any punishment was :
awarded to the officer during the last
10 years and if so, the date of imposition
and details of the penalty (*)
11. Is any disciplinary / criminal proceedings :
Or chargesheet pending against the
Officer as on date. (If so, details to be furnished –
Including reference no., if any, of the Commission)
12. Is any action contemplated against the :
officer as on date. (If so, details to be furnished)(*)

Date

(Name & Signature)

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

