CENTRE FOR MANAGEMENT DEVELOPMENT

(An Autonomous Institution under Government of Kerala)

No.CMD/KDISC/09/2020   September 18, 2020

NOTIFICATION

The Centre for Management Development (CMD) invites applications from competent and qualified candidates to the posts of *Program Executive – Project Manchadi, Program Executive – Project Mazhavillu, Program Executive – District Innovation Councils and Program Executive – Emerging Technologies* at the **Kerala Development & Innovation Strategic Council (K-DISC) on contract basis**. Interested candidates are requested to send their detailed Resume/CV to **recruitcmd2@gmail.com** before **October 01, 2020 (6:00 pm).**

About K-DISC

The Kerala Development and Innovation Strategy Council (K-DISC) is an advisory body constituted by the Government of Kerala in 2018, under the aegis of the Chief Minister, in order to develop strategies to foster a culture of innovation in the state and improve interventions in the state's development sector.

Project Manchadi - *'Manchadi' (Teach Mathematics for Kerala)* *aims at improving the proficiency of children, at the primary level, in Mathematics by developing a Community Math Lab (CML) for child-centered, activity-based learning and teacher guided re-intervention of mathematics.*

Project Mazhavillu - *'Mazhavillu' (Teach Science for Kerala)* *aims at improving proficiency of children, at the primary level, in Science by developing and using a methodology of integrated teaching and learning based on the approach of Conceptual Change.*

Project Emerging Technologies – *This project aims at supporting development of products and process innovations based on Emerging technology in the departments of Government of Kerala*

District Innovation Councils - *District Innovation council is the district arm of KDISC*

Project Executives (Manchadi/Mazhavillu/Emerging Technologies) will have to work from the K-DISC Headquarters in Thiruvananthapuram and travel extensively to any of Project locations across the state.

DETAILS OF POSTS

The details regarding the qualification, experience, remuneration, etc., are given in the table below.

Sl. No.	Post	Qualification@	Experience	Age Limit (as on 01-09-2020)#	Monthly Remuneration (in Rs.)*
1.	**Program Executive –** *Project Manchadi* (*Teach Mathematics for Kerala*) *[Program Executives will have to facilitate, coordinate all the Project Manchadi related activities in tandem with the district level centers and ensure the smooth running of this project]* *(Vacancy – 1)*	Regular Masters in any Science, Applied Science, Journalism, Management, Engineering, Agriculture, Technology, Public Administration, Economics, Commerce, Education, Social Work from a reputed academic institution with First Class Graduation in any discipline. **Essential Attributes** • Excellent communication skills in Malayalam and English, written as well as spoken, as evidenced through a written test. • Good Logical, Analytical and Critical Reasoning abilities, as evidenced through analytical and reasoning test. • Advanced Computer Skills, as evidenced through a practical test. **Desirable Attributes** • Ability to take end-to-end ownership of deadline driven activities • Ability to efficiently manage and coordinate with multiple stakeholders across various Project locations • Passionate about communities and social development	3 years' experience in managing programmes at the State/District Level in Government Organisations or autonomous institutions. Or 3 years' experience in managing programmes in a reputed company in the industry within Kerala or outside Kerala or in a reputed academic/research establishment	32	**32500**
2.	**Program Executive –** *Project Mazhavillu* (*Teach Science for Kerala*) *[Program Executives will have to facilitate, coordinate all the Project Manchadi related activities in tandem with the district level centers and ensure the smooth running of this project]* *(Vacancy – 1)*	Regular Masters in any Science, Applied Science, Journalism, Management, Engineering, Agriculture, Technology, Public Administration, Economics, Commerce, Education, Social Work from a reputed academic institution with First Class Graduation in any discipline. **Essential Attributes** • Excellent communication skills in Malayalam and English, written as well as spoken, as evidenced through a written test. • Good Logical, Analytical and Critical Reasoning abilities, as evidenced through analytical and reasoning test.	3 years' experience in managing programmes at the State/District Level in Government Organisations or autonomous institutions. Or 3 years' experience in managing programmes in a reputed company in the industry within Kerala or outside Kerala or in a reputed academic/research	32	**32500**

Sl. No.	Post	Qualification@	Experience	Age Limit (as on 01-09-2020)#	Monthly Remuneration (in Rs.)*
		• Advanced Computer Skills, as evidenced through a practical test. **Desirable Attributes** • Ability to take end-to-end ownership of deadline driven activities. • Ability to efficiently manage and coordinate with multiple stakeholders across various Project locations. • Passionate about communities and social development	establishment		
3.	**Program Executive –** *District Innovation Councils* *[Program Executives will have to facilitate, coordinate all the District Innovation Council related activities of their assigned location, in tandem with K-DISC headquarters and ensure the smooth running of the DIC]* *(Vacancy – 1)(Likely to increase)*	Regular Masters in any Science, Applied Science, Journalism, Management, Engineering, Agriculture, Technology, Public Administration, Economics, Commerce, Education, Social Work from a reputed academic institution with First Class Graduation in any discipline. **Essential Attributes** • Excellent communication skills in Malayalam and English, written as well as spoken, as evidenced through a test • Good Logical, Analytical and Critical Reasoning abilities, as evidenced through analytical and reasoning tests. • Advanced Computer Skills, as evidenced through a practical test. **Desirable Attributes** • Ability to take end-to-end ownership of deadline driven activities • Ability to efficiently manage and coordinate with multiple stakeholders across various Project locations • Passionate about innovation	3 years' experience in managing programmes at the State Level in Government Organisations or autonomous institutions. Or 3 years' experience in managing programmes in a reputed company in the industry within Kerala or outside Kerala or in a reputed academic/research establishment	32	**32500**

Sl. No.	Post	Qualification@	Experience	Age Limit (as on 01-09-2020) #	Monthly Remuneration (in Rs.) *
4.	**Program Executive – Emerging Technologies** *(Vacancy – 1)*	Regular Post Graduate Engineering from a reputed Institution **Essential Attributes** Should have good analytical and reasoning skills as evidenced through analytical and reasoning test. Good written and spoken communication skills in English and Malayalam as evidenced through a written test. Good IT skills including skills in Microsoft Office Packages and MS Project. **Desirable Attributes** Training in or experience in requirements capture in projects using UML, wireframe or Mind map techniques desirable Exposure to one of the emerging technologies, like ML (Machine Learning), AI (Artificial Intelligence), Blockchain, AR gaming, VR, Big data, IoT etc. through short-term internships and training programmes in reputed Organizations elective, projects etc. desirable	3 years' experience in Emerging Technologies like IoT, Machine Language, Artificial Intelligence, AR/VR, Block Chain, Big Data, Embedded Systems, etc. Or 3 years' experience in a reputed company in the industry within Kerala or outside Kerala or in a reputed academic/research establishment in Emerging Technology related work.	35	**32500**

@ - *For candidates with proven experience of working with young children of age 6 to 12 in Government/Non- Government Organisations, the qualifications mentioned can be relaxed*

- *Relaxable in the case of deserving candidates*

* - *May vary based on qualification and experience*

Note:

- *Admittance to various stages of the recruitment will be provisional only and will not confer any claim unless various other conditions of selection process are satisfied. Detailed scrutiny of the credentials will be done before interview/appointment. Any discrepancy found during the detailed scrutiny or at any stage of the recruitment process will result in the rejection of the candidature.*
- *Candidates will have to include their photograph in the CV. While sending the email candidates are requested to put the subject matter as*
  - *Application for the post of Program Executive – Manchadi – K-DISC*
  - *Application for the post of Program Executive – Mazhavillu – K-DISC*
  - *Application for the post of Program Executive – DIC – K-DISC*

- *Application for the post of Program Executive – Emerging Technologies – K-DISC*

- *Candidates are needed to be stationed at the respective Project location and should be willing to travel extensively in the project locations.*
- *Candidates with training in applications using computer stimulations/modelling for science learning/teaching etc. shall get preference.*
- *Candidates who have exposure to educational activism shall get preference.*
- *Candidates with exposure in design of riddles, toys, games and related community projects etc., shall get preference.*
- *Candidates with proven achievements in extra-curriculars like Dancing, Acting, Singing and Role Play shall get preference.*
- *K-DISC reserves the right to shortlist only a limited number of candidates for test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and/or experience. Candidate should clearly mention the marks scored in their qualifying examination in the CV. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.*
- *Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. K-DISC reserves the right to fill or not fill the post advertised.*

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