

NOTIFICATION

Applications are invited for the following post at **MGU Innovation Foundation**- a special purpose vehicle formed with the support of RUSA funding of MHRD to act as a business innovation ecosystem for promoting startups. The appointments are on consolidated pay and on contract basis for one year. Renewal of contract is based on performance.

Detailed description on the jobs are attached.

The self-prepared application along with supporting documents may be submitted through e-mail to mguif2020@gmail.com on or before 06.08.2021 12 PM.

Priyadarsini Hills

sd/-

20/07/2021

For MGU Innovation Foundation

JOB DESCRIPTORS

Title of the position	Roles and Responsibilities	Qualifications Required	Skills Required
<p>1. Technical Associate (Audio - Video Recording and Editing)</p> <p>(1 No.)</p>	<ol style="list-style-type: none"> 1. Development of e-Content as Self-Learning e-Modules for academic programmes 2. Review shooting script and raw material to create a shot decision list based on the scenes's value and contribution to continuity. 3. Recording and fine-tuning the content to ensure the logical sequencing and smooth running of the film/video. 4. writing voiceover/commentary 5. online/offline editing 	<p>Essential:</p> <ol style="list-style-type: none"> 1. MA (Cinema and Television) or equivalent PG programmes with 1 year experience <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 2. BA (Multimedia) or equivalent degree programmes with 5 year experience. 3. Expertise in Video editing, Photography tools like Adobe Creative Cloud (Illustrator, Photoshop CS 5 or latest, Muse, After effects, premier pro, Spark etc.,) Final Cut Pro, Maya etc <p>Desirable:</p> <ol style="list-style-type: none"> 1. Additional certificates in related fields. 2. Prior experience in development of academic e-content and e-modules. 	<ul style="list-style-type: none"> • A keen eye for detail and a critical mind • creativity and a passionate interest in film and video editing • patience and concentration • the ability to listen to others and to work well as part of a team • a high level of self-motivation, commitment and dedication • organisational and time management skills • the ability to work under pressure and to deadlines • Communication skills, both written and oral.
<p>Consolidated pay is Rs. 30,000/-per month. Age below 35 years as on 01/06/2021. Age relaxation will be given to exceptionally brilliant candidates.</p>			