CENTRE FOR MANAGEMENT DEVELOPMENT

(An Autonomous Institution under Government of Kerala)

No.CMD/AB/08/2021   August 24, 2021

NOTIFICATION

The Centre for Management Development (CMD), an Autonomous Institution under Government of Kerala on behalf of one of its client (Govt. of Kerala Autonomous body) invites **Online applications** to the posts of **State Lead Project Manager, Marketing Manager, Manager-Food Technology, Manager-Social Sector Specialist, Manager-MIS, Executive Assistant (Accounts) on annual contract basis**. Qualified and Interested candidates may apply by filling the prescribed application form given in the website www.cmdkerala.net. The details regarding the posts, experience, qualification and remuneration etc. are given below.

Starting date of Online application submission: 25.08.2021 (10:00 am)
Last date for submitting Online application: 04.09.2021 (5:00 pm)

DETAILS OF THE POSTS

Sl. No.	Name of Posts	Qualifications & Experience	Experience	Remuneration
1.	State Lead Project Manager (1 No.)	PG Degree/ Diploma in Business Management, Agri or Food Business Management from National/ International premier institutes	10 years of experience in managing development projects preferably in Food Processing or Agri business development or MSME, out of which minimum 3 years' experience in leadership role	Rs. 50, 000/-
2.	Marketing Manager (1 No.)	PG Degree/ Diploma in Marketing Management, Agri Marketing, Rural Management with specialisation in Marketing, MBA (Marketing)	Minimum 5 years' experience in sourcing/marketing of agri/food products, linking of MSME units with retail chain, branding etc.	Rs. 30,000/-

Sl. No.	Name of Posts	Qualifications & Experience	Experience	Remuneration
3.	Manager- Food Technology (1 No.)	B.Tech/M.Sc in Food Technology/ Food Engineering from a premier National institute	Minimum 5 years' experience in providing services to FPI (preferably to Micro and Small-Scale Enterprises) for technology upgradation, product development, quality assurance, food safety etc. would be an added advantage	Rs. 30, 000/-
4.	Manager Social Sector Specialist (1 No.)	MSW or Master Degree in Sociology/ Anthropology/ Social Anthropology	Minimum 5 years' experience in development projects/ programme for under privileged population of the society, empowerment of women & in gender issues, formation of SHG or programme for upliftment of SC/ST and Women	Rs. 30,000/-
5.	Manager MIS (1 No.)	Master degree in Economics/ Statistics/ Data Analytics/ MBA from reputed University or Institute	Minimum 5 years' experience in Monitoring or data analytics on development programme at national level. Ability to handle data for interpretation for information, experience in using statistical and M&E tools and dashboard preferred	Rs. 30,000/-
6.	Executive Assistant (Accounts) (1 No.)	Commerce Graduate	3 years of working experience in Accounts in a company/ organisation	Rs. 15,000/-

The cut-off date for experience will be 25.08.2021

Instructions for Scanning of relevant documents: -

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200 KB in *.JPG format only]

- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50 KB in *.JPG format only]
- The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person.
- Identity Card: scanned image shall be less than 50 KB in *.JPG format only
- Qualification and Experience Certificate: scanned image shall be less than 300 KB in *.JPG format only

Instructions for applicants

1) The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying and enter the particulars completely Online
2) CMD is not responsible for any discrepancy in submitting the application through Online.
3) Applicants must compulsorily fill-up all relevant fields of applications and submit application through Online.
4) Incomplete/incorrect application form will be summarily rejected. CMD under any circumstances will not entertain the information, if any, furnished by the applicant subsequently. Applicants should be careful in filling-up the application form at the time of Submission. **If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.**
5) The applicant should not furnish any false, tampered, fabricated information or supress any material information while filling up the application form. If the particulars furnished in the Online application form do no tally with the Original documents produced by the Candidates his/her candidature will be rejected.
6) CMD reserves the right to fill or not fill the post advertised.
7) Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for Written test/Group discussion/Interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.
8) **The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate. Those who does not possess the current experience certificate shall upload an Affidavit along with the Name of the applicant, Name of the organisation, designation, tasks and responsibilities of the job, date of joining etc. shall be mentioned.**

Sd/-
Authorised Signatory