



Vacancy Notification Ref No. CSL/P&A/RECTT/ISRF CONTRACR/ NURSING ASST & PHARMACIST/2021/3 dated 16 February 2022

WALK IN SELECTION FOR NURSING ASSISTANT-CUM-FIRST AIDER AND PHARMACIST ON CONTRACT BASIS

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India, invites **applications** through **walk-in-selection**, for filling up of the following posts **on a fixed term contract basis for its International Ship Repair Facility (ISRF)** at Willingdon Island, Kochi:-

I. Name of Posts, No. of Vacancies/Reservation, Qualification and Experience

Sl No	Name of Post	Number of Vacancies & Reservation	Educational Qualification	Experience
1	Nursing Assistant-cum-First aider on contract basis <i>(Only Ex-servicemen need apply)</i>	2 Posts (UR)	<u>Essential:</u> a) VII Standard pass. b) Valid First Aid Certificate from St. John's Ambulance Association / Recognized Institutions. <u>Desirable:</u> Adequate knowledge of Malayalam.	Ex- Indian Navy/Army/Air Force personnel with minimum three years experience as Nursing Assistant / First Aider in a 25 bed hospital / Factory / Armed Forces.
2	Pharmacist on contract basis	1 Post (UR)	<u>Essential :</u> a) Two year full-time Diploma in Pharmacy (D.Pharm). b) Valid registration in Kerala State Pharmacy Council. <u>Desirable:</u> Adequate knowledge of Malayalam.	Minimum one year experience as Pharmacist in Industrial / Government /Private Hospitals.
	Total	3 Posts		

The detailed physical requirements for the posts and categories identified are at clause VII (b).



II. Period of Contract

The above posts are temporary in nature and for a maximum period of **three years** subject to project requirements and individual performance.

III. Remuneration

The remuneration details for the posts are detailed under:-

Name of the Posts	Contract Period	Consolidated pay per month (₹)
Nursing Assistant- cum-First Aider on contract	1 st Year	20,200/-
	2 nd Year	20,800/-
	3 rd Year	21,500/-
Pharmacist on contract basis	1 st year	23,300/-
	2 nd year	24,000/-
	3 rd year	24,800/-

IV. Age

The upper age limit prescribed for the posts shall not exceed **56 years as on 24 February 2022**, i.e. applicants should be born on or after **25 February 1966**.

V. Method of Selection

- a) The method of selection for both the posts shall be through **Objective type & Descriptive type written tests which shall be conducted out of 50 Marks and marks awarded accordingly**.
- b) The Objective Type Written Test shall be of **35 Minutes duration comprising of 30 Multiple Choice Questions**. Each question carries one mark and there shall be no negative marks. The Descriptive Type Written Test shall be of **45 minutes** duration. The details of Objective and Descriptive type test are as under:-

- (i) **Objective type written test**
General - **10 Marks**
Discipline related - **20 Marks**

- (ii) **Descriptive type written test**
Discipline related - **20 Marks**

- c) Applicants meeting the notified requirements shall attend a Walk in selection on **24 February 2022** to submit their application along with the self-attested copies of their certificates. Based on the notified eligibility requirements ascertained through the certificates submitted by the



applicants, only shortlisted candidates shall be permitted to attend selection tests on later dates as informed separately.

- d) The rank lists for the respective posts shall be prepared on the basis of aggregate marks secured by candidates in the Objective and Descriptive type tests. In case, same aggregate marks is secured by more than one candidate, marks scored in the descriptive type test shall be the basis of determining the order of merit. In case of a tie thereafter, relative merit shall be decided based on seniority in age.
- e) The minimum marks for pass in the Objective and Descriptive type tests shall be fixed as 50% each of the marks apportioned for the tests.

VI. Mode of receipt of application

- a) Applicants meeting the notified requirements shall attend a Walk in selection, for the posts from **0900 Hrs to 1400 Hrs on 24 February 2022**, and submit the applications in the prescribed format along with the self-attested copies of certificates in the drop boxes provided at **Recreation Club, Cochin Shipyard Limited, Thevara Gate, Kochi - 682 015**. Application format **Annexure - I** is given along with this advertisement on our website www.cochinshipyard.in (Career page → CSL).
- b) The applications shall be verified subsequently **and candidates who successfully complete the certificate verification and shortlisted, shall only be allowed to attend the selection tests on later dates as informed separately to the shortlisted candidates.**
- c) **Application submitted in any other mode shall not be accepted.** Application once submitted shall be final.
- d) **The applicants attending the walk - in - selection should submit the following:-**
 - (i) **Application form in Annexure I with recent passport size photograph pasted on the application.**
 - (ii) **A photo - identity proof (in original).**
 - (iii) **Original & self-attested copy of Aadhaar.**
 - (iv) **Original Certificates and testimonials, in proof of age/ date of birth, educational qualifications, experience, caste etc and self-attested copies of the certificates.**
 - (v) **RTPCR / RAT test results or vaccination certificate (2 doses) as applicable.**
- e) Application Form must be complete in all respects as per the Advertisement Notification. Please note that incomplete and unsigned applications shall not be considered. Filling of garbage / junk details in any of the fields can lead to rejection of your application.



- f) Applications that are incomplete, not in the prescribed format, not legible, without the required enclosures will be summarily rejected without assigning any reason and no correspondence in this regard will be entertained.
- g) **Original certificates** towards proof of age, qualification, experience, caste etc and **self attested copies** of all these certificates should be produced for verification and at the time of joining or at any other stage and **their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.**

VII. Conditions

(a) **Reservation:**

- (i) Government of India Directives on reservation applicable for Scheduled Caste (SC) or Scheduled Tribe (ST) or Other Backward Class (OBC) or Economically Weaker Sections (EWS) or Persons with Benchmark Disabilities (PwBD) or Ex-servicemen (ESM) candidates shall apply.
- (ii) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a *valid Certificate of disability* to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.

(b) **Physical Requirements for Persons with Benchmark Disabilities (PwBD) for the posts:**

Name of Posts	Categories of Persons with Benchmark Disabilities (PwBD) as per clause 2.2 of DoPT OM dated 15.01.2018	Physical Requirements
Nursing Assistant-cum - First aider on contract	Categories of PwBD under clauses 2.2 (c)	S,ST,W,BN,PP,L,KC, MF, SE,RW, H
Pharmacist on contract		

For details on categories of PwBD, refer DoPT OM 36035/02/2017-Estt (Res) dated 15.01.2018.

Abbreviations used: S=Sitting, ST=Standing, W=Walking, BN=Bending, PP=Pulling & Pushing, L=Lifting, KC=Kneeling & Crouching, MF=Manipulation by Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing



(c) **Qualification:**

- (i) The minimum qualification stipulated for the posts must be from a University or Institute or Examination Board recognized by AICTE or appropriate statutory authority State or Central Government.
- (ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.
- (iii) Self-attested copies of certificates of the educational qualification as mentioned in Clause I should be produce at the time of walk in selection failing which they shall not be permitted to attend the selection process.

(d) **Experience:**

- (i) Experience acquired after the date of passing of the qualification stipulated as per item I above shall only be considered. **Period of post qualification experience shall be reckoned as on 24 February 2022.**
- (ii) Applicants who are presently working in any company (Private/ Public sector /Govt), in the absence of experience certificate, should submit copy of **Appointment order or Offer letter issued by the organisation, latest Pay Slip / copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted.**
- (iii) Applicants who are Ex-Servicemen should submit **Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces.** Those ex-servicemen having qualification endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Ex-servicemen claiming equivalency of qualification should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience during certificate verification process. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.
- (iv) During the certificate verification process, the applicants should produce all certificates in original to establish the experience claimed in their application, failing which they shall not be permitted to attend the selection process.



(e) **General:**

- (i) Definition of Ex-serviceman:- Ex-serviceman is a person.
- (a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
 - (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) Who has been released from such service as a result of reduction in establishment;
 - (b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
 - (c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
 - (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14th April, 1987; Or
 - (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or
 - (f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- (ii) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting applications.**
- (iii) In the present context of Covid -19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the walk-in, selection tests and while inside the CSL premises and follow the instructions as listed under:-
- (a) **All candidates attending the selection process should undergo Rapid antigen test or RTPCR test (for those who are symptomatic and antigen negative) and produce negative test result (taken within 48 hours) for attending the selection process.**



- (b) The above clause shall not be applicable in case of those candidates who have taken two doses of vaccination, subject to submission of vaccination certificate. However, those who are symptomatic shall undergo the above tests and carry the negative test results.
 - (c) All candidates travelling inter-state / inter – district should strictly follow the extant guidelines of Government / ICMR prior to attending selection process at CSL.
 - (d) It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces using naked hands.
 - (e) All candidates attending the walk in selection shall wear appropriate face masks properly covering their nose, mouth, chin etc. The candidates shall remove the mask at gates for identification. **THOSE APPLICANTS WITHOUT FACE MASKS SHALL NOT BE PERMITTED TO ATTEND SELECTION.**
 - (f) All candidates seeking entry into the venue have to stand in the spaces marked at the Gates, entrances etc. so that social distancing as per norms can be ensured at these locations.
 - (g) All candidates shall avoid touching any pillars, bars, hand rails etc. with the naked hands.
 - (h) All candidates should remove their jackets/overcoats etc at the gates for security check.
 - (i) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
 - (j) Wearing of masks, Social distancing and queue system shall be strictly adhered.
 - (k) **Any candidate with positive test results, or found to have fever and cough with breathing problems shall be stopped / denied entry / permission to attend the selection process.**
 - (l) All candidates shall **carry personal sanitizer (50ml)**, bring their own water bottles, preferably transparent water bottles / other refreshments and avoid sharing of personal items.
 - (m) All candidates shall bring their own stationery items and avoid sharing of such items.
 - (n) Movement to any other areas / buildings / work sites of CSL, other than the venue of walk-in selection and selection tests shall be strictly prohibited.
- (iv) CSL reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their application, and information / replies to such queries should be only through the e-mail career@cochinshipyard.in. However, CSL shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to



any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

- (v) **No TA/ DA shall be paid to the candidates for attending the selection.**
- (vi) The vacancies are purely on contract basis for a specific period and CSL is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- (vii) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- (viii) Mere submission of application and Issue of call letter shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- (ix) Candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by CSL. The reports of such medical examination shall be examined by Medical Officer of CSL and the appointment of the candidate shall be subject to certification of Medical fitness by Medical Officer of CSL.
- (x) CSL shall not bear any liability on account of salary/leave salary/gratuity/pension contribution etc, if any of previous employment of any candidate already working in Government/Public Sector Undertakings.
- (xi) Rank lists shall be maintained for all posts and shall be operated only in the event of occurrence of a vacancy during the validity period of the rank list. The validity period of the rank list shall be upto 18 months from the date of reporting of the last candidate, from the list of candidates advised to join on publication of the result, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy.
- (xii) The number of posts indicated at para I is based on existing requirement and shall vary depending on the future requirements, and the vacancies that may arise during the validity period of the rank list shall be filled up from that rank list at the discretion of the CSL.
- (xiii) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.



COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINI RATNA COMPANY UNDER THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

- (xiv) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.
- (xv) All documents related to this selection shall be preserved for a period of two years from the date of publication of results.
- (xvi) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- (xvii) Any amendment, modification or addition to this advertisement shall be published in the CSL website only.
- (xviii) Submission of application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
- (xix) For any further clarification, please contact us via e-mail career@cochinshipyard.in.

VIII. **Important Dates:**

Date of receipt of applications through Walk in : 24 February 2022.
Time : 0900 Hrs to 1400 Hrs
Venue of receipt of applications : Recreation Club, Cochin Shipyard
Limited, Thevara Gate, Kochi – 682 015.
(Drop Boxes shall be provided at above venue on given date and time for receipt of applications).

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”

“ONLY INDIAN NATIONALS NEED APPLY”

Sd/-
GENERAL MANAGER (HR)