



CENTRE FOR MANAGEMENT DEVELOPMENT

(An Autonomous Institution under Government of Kerala)

No.CMD/04 /2022

23/04/2022

NOTIFICATION

The Centre for Management Development (CMD), Thiruvananthapuram, invites applications from qualified and competent candidates for appointment to the posts of **Finance & Accounts Manager, Cost Accountant, Internal Auditor and Engineer (IT)** on **contract basis**. Selected candidates will be deployed at the office of Kerala State Road Transportation Corporation(KSRTC). Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmdkerala.net). The details are given below. The online application submission link will open on **25/04/2022 (10:00 A.M.)**. The last date for submitting online application is **06/05/2022 (05:00 P.M.)**.

Note: Candidates will have to upload their updated Curriculum Vitae (CV), passport size photograph (taken within six months), signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The size of the photograph must be less than 200kB and the size of the signature should be less than 50 kB. The CV and the copies of certificates shall be either in JPEG format or in PDF format and each attachment shall not exceed 3MB in size.

DETAILS OF POSTS

The details regarding the qualification and experience required, number of vacancies, age limit and remuneration are given in the table below.

Sl. No.	Post	Mode of Appointment	Educational Qualification	Work Experience [#]	Upper Age Limit [#] (Years)	Maximum Pay (Consolidated) in Rs. per month
1.	Finance & Accounts Manager	On Contract basis.	<ol style="list-style-type: none"> 1. Degree in any discipline 2. Associate member of the institute of Chartered Accountants (ACA) 3. Associate member of the institute of Cost Accounts (CMA) 	Minimum of 07 years' experience in managing the finance/accounts of a service/manufactory organization, out of which at least 2 year should be in the level of manager	45 years	75,000
2.	Cost Accountant	On Contract basis.	<ol style="list-style-type: none"> 1. Degree in any discipline 2. Associate member of the institute of Cost Accounts (CMA) 	Minimum of 05 years' experience in the Cost and Management Accounting	45 years	65,000
3.	Internal Auditor	On Contract basis.	<ol style="list-style-type: none"> 1. Degree in any discipline 2. CA Inter 	Minimum of 05 years' experience in conducting audit of large commercial organization	40 years	50,000
4.	Engineer (IT, Media & New Media)	On Contract basis.	<ol style="list-style-type: none"> 1. B.Tech Degree or equivalent qualification recognized by University of Kerala. 2. Diploma in Communication/ Digital Media/ Digital editing 	<ul style="list-style-type: none"> • Having minimum five year's experience of which atleast three years in media/digital media sector in Government/Semi-government/reputed private sector firms 	30 years	35,000

				<ul style="list-style-type: none"> • Preference shall be given to candidates who have experience in large industries and having exposure in creating promotional materials, undertaking general research of programmes/ promotional activities, etc. 		
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***As on 01.04.2022**

Note:

- The consolidated pay will remain unchanged.
- It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of the candidature.
- CMD reserves the right to shortlist only a limited number of candidates for written test/group discussion/proficiency test/ interview, as the case may be for the post, based on marks secured in their qualifying examination and/or years of relevant experience. Candidates should clearly mention the marks scored in their qualifying examination in the application. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
- Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. CMD reserves the right to fill or not to fill the post advertised.
- No TA/DA shall be paid for attending the written test/group discussion/proficiency test/ interview.
- The documents in original have to be produced at the time of document verification for those candidates called for interview.
