



**KOCHI METRO RAIL LIMITED**  
(A 50 :50 Joint Venture of Government of India & Government of Kerala)  
4<sup>th</sup> Floor, JLN Metro Station, Kaloor, Kochi-682 017

**Advt. No : KMRL/HR/2022-23/06, Dated (26.07.2022)**

Kochi Metro Rail Limited (KMRL) a 50:50 Joint Venture of Government of India and Government of Kerala incorporated for the implementation of the Kochi Metro Rail project and for its Operation & Maintenance in Kochi intends to appoint the following official: -

<b>Name of the Post</b>	<b>Deputy General Manager (E4)/ Sr. Deputy General Manager (E5) / Joint General Manager (E6) – Procurement &amp; Contract Management</b>
<b>Total no. of Post</b>	<b>One (01): The Position shall be in Either E4, E5 of E6 grade – depending number of years of Experience/ Selection committee's recommendations</b>
<b>Grade/Pay Scale</b>	E4, Rs.70000-200000 (IDA) E5- Rs. 80,000-2,20,000/- (IDA) E6- Rs. 90,000-2,40,000/- (IDA)
<b>Type of Recruitment</b>	Regular or on deputation
<b>Qualification</b>	B.E./ B. Tech/ B.Sc. (Engg.) in any branch Engineering from a recognized university/ Institute.  Preference shall be given to the candidate having PG Degree/ Diploma in Contract/ Materials Management
<b>Experience</b>	<b>Deputy General Manager (E4)-</b> Minimum 10 years post qualification experience out of which minimum 6 years in tendering/procurement and/or contract management.  <b>Sr. Deputy General Manager (E5)-</b> Minimum 12 years post qualification experience out of which minimum 7 years in tendering/procurement and/or contract management.  <b>Joint General Manager – (E6) -</b> Minimum 15 years post qualification experience out of which minimum 8 years in tendering/procurement and/or contract management.  Experience mentioned above shall be in Infrastructure projects/ large industrial units.  Candidates with experience in Railway/Metro Rail Industry will be given preference.  Candidates working in PSU/ Govt. Organization should be working in the equivalent scale or should have minimum two years' experience in immediate lower grade/its equivalent scale.

	For candidates working in private sector companies, the equivalent scale shall be considered according to the total emoluments (CTC)
<b>Maximum Age Limit (as on 1<sup>st</sup> July 2022)</b>	45 Years for Deputy General Manager/ 47 Years for Sr. Deputy General Manager/ 48 Years for Joint General Manager (Age relaxation applicable as per reservation rules).
<b>Job Description (Indicative &amp; Not Exhaustive)</b>	<ul style="list-style-type: none"> <li>• To have experience in project/ contract management – end to end</li> <li>• Having handled procurement from local and global market.</li> <li>• Good written and verbal communication, interpersonal and leadership skills..</li> <li>• Conversant with Government e-Market (GeM) portal and CPP Portal of NIC, E-Tender Management etc.</li> <li>• Planning of procurement strategies and procurement of components, equipment, systems, capital goods etc. from local and global market</li> <li>• Drafting of enquiries and tender documents, proposals and requests for quotations.</li> <li>• Conduct pre-bid and pre-proposal conferences</li> <li>• Coordinate and supervise activities of evaluation committees.</li> <li>• Search and source potential suppliers and vendors.</li> <li>• Experience in handling SAP Material management module.</li> </ul>

#### **General Conditions:-**

- Age, Qualification & Experience shall be reckoned as on 01.07.2022.
- Only shortlisted candidates will be notified for interview, which will be communicated through email id registered with KMRL by the applicants. No other mode of communication will be attempted.
- KMRL reserves the right to shortlist the candidates.
- Applicants employed in Govt./Quasi Govt./ PSUs shall apply through proper channel, after forwarding the advance copy and shall produce a “No Objection Certificate” from their employer at the time of interview.
- Candidates from PSU/Govt. Organizations should be presently working in the equivalent grade/its equivalent scale or in the immediate lower grade/its equivalent scale and proof thereof shall be submitted along with application or at the time of interview.
- Acceptance or rejection of application of the candidates will be at the sole discretion of KMRL management. Incomplete applications are liable to be rejected.
- KMRL management reserves the right to cancel or amend this advertisement.
- Applications of candidates attempting to influence or interfere with the selection process will be rejected summarily and he/she will be declared disqualified for future vacancies in KMRL.
- No TA/DA will be paid by KMRL to candidates for attending the selection process.
- KMRL reserves the right to cancel the selection process or not to fill the position/ select any candidate, without assigning any reason.

- Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria mentioned in the advertisement.
- Merely fulfilling the minimum qualifications and experience will not confer on any candidates the right to be called for an interview or to be selected.
- No correspondence, whatsoever, will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview or selection.
- KMRL reserves the right to offer a grade lower than that which was applied for by the candidates.
- Any corrigendum/ addendum to this advertisement will be displayed only on the Company's website . Applicants are requested to visit the website from time to time for all updates.
- KMRL reserves the right to maintain a list of waitlisted candidates after selection process for filling future vacancies, if any as per the Recruitment Rules.
- Subject to fulfilling the other requirements, Candidates from **Private Sector Companies** will be considered subject to their present CTC being atleast **Rs.1.20 lakh per month for E4 grade & Rs.1.30 lakh per month for E5 grade & Rs.1.40 lakh per month for E6 grade** and also the company's annual turnover should be at least **300 crores**. Candidates are required to **furnish the proof** for the same.
- **The following documents should be attached by the applicants for substantiating their Age, Qualification & Experience, CTC & Annual Turnover of the company:**
  - (i) Proof of Age : Matriculation/Birth Certificate
  - (ii) Educational Qualifications : Every Year/Semester Mark Sheets/ Certificates.
  - (iii) Experience : a) Service Certificate of Past Employments (It Must have Date of joining, date of Relieving, details of work handled/ Pay Scale etc.)  
: b) Current Experience: Appointment Letter, Proof of Date of joining, Latest Pay slip etc.  
:c) CTC : Pay slip or latest Form 16.
  - (iv) Annual Turnover of the company: Annual Report or any other document substantiating the same.
- Grouping of Disciplines:

<b>Discipline</b>	<b>Grouping of Branches in Engineering</b>
Mechanical	Mechanical / Mechanical & Industrial Engineering / Mechanical & Production Engineering / Production Engineering / Production/ Marine Engineering/ Metallurgy
Electrical	Electrical / Electrical & Electronics / Electrical & Instrumentation.
Electronics	Electronics / Electronics & Communications / Applied Electronics/ Instrumentation
Civil	Civil / Civil & Structural / Structural

#### **How to apply:-**

- Applicants should read the instructions in the website thoroughly before applying.
- Application form may be filled online by selecting the link in KMRL website. The scan copy of the supporting documents should be uploaded, failing which the application will be treated as incomplete.
- Applications forwarded through any other means including fax or e-mail will not be entertained.
- The last date of submission of on-line application is 17<sup>th</sup> August 2022.

**General Manager (HR, Admin & Trg.)**