Notification No. C-55/2022

Indian Institute of Management Kozhikode invites **online applications** from suitable candidates for the following post for Three Years on Contract Basis.

1. Project Manager (ERP) Post Code: PMERP	
No. of vacancies	**01 (One)**
Pay per Month	**Rs. 75,000 - Rs. 1,50,000/- (Consolidated-to be fixed based on current salary, experience and expertise)**

Qualification: A Bachelor's / Master's degree in Computer Science and Engineering, or Computer Applications, or Information Systems/Technology, or any other relevant engineering degree.

Experience:

- At least 7 years of work experience, including a minimum of 2 plus years in an ERP Project Management role.
- Hands-on experience of managing projects such as implementation of ERP or similar migration projects.

Desirable:

- Professional certification such as PMP from PMI.
- **Awareness of ERP Functional Requirements for an educational Institution.**

Good English Communication (verbal and written) is an essential.

Age Limit: 55 years.

Method of selection: Interview only

Instructions:

1. Application is to be submitted **online** from **19.10.2022** to **21.01.2023 (up to 23.59 hours).** In case of any technical difficulty candidates are advised to contact cc@iimk.ac.in and hr@iimk.ac.in.

2. **Printed copy of the application submitted online <u>duly signed</u>** along with **self-attested copies of following documents/certificates** should be sent by Speed Post/ Registered Post/ Courier, clearly writing on the top Left Corner of the Envelope **"Application for the post of _____ Post Code___"** addressed to :

HR In-charge
Indian Institute of Management Kozhikode
IIM Kozhikode Campus P.O
Kozhikode, Kerala – 673 570

a) SSLC as proof of date of birth.
b) Educational qualification certificates with final year marks sheet as specified for the post.
c) Experience certificate (from latest employment to earlier ones mentioning period of employment)
d) Salary certificate.

Last date for receipt of printed copy of application along with relevant attachments at IIMK - 17:30 hrs on 01.02.2023
Note:-IIMK will not be responsible for any postal delay.

3. Initially the contract will be for a period of 3 years, subject to assessment of performance of the candidate on a yearly basis, however, it may be extended further or curtailed based on the performance of the candidate.

4. The candidate will however not have any exclusive right on the clause mentioned at Sl. No. 3 above.

5. For calculation of age, **21.01.2023** ie. the last date of submission of online application will be taken into account.

6. Experience should not include Apprenticeship and Training of any form. Experience is calculated in years/months/days of the same/different organizations worked, added to arrive at total years of service. While doing so, 30 days and 12 months will be taken as one month and one year respectively.

7. Incomplete applications and applications without supporting documents will be summarily rejected. Submission of online application **alone** will be considered as incomplete application.

8. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. The Selection Committee reserves the right to fix the criteria for selection.

9. Short listed candidates alone will be called for interview* for the post applied.

*- [At the time of interview, there will be certificate verification as part of selection process and those candidates, who are not meeting the criteria as fixed, will be rejected from the process of selection, even though they have been called for the interview.]

10. Candidates have to bring one of the documents viz, Passport/Electoral Identity Card/Aadhaar Card as proof of their identity at the time of Documents Verification.

11. Candidates are required to regularly visit our website (www.iimk.ac.in) for getting updates and no correspondence/interim enquiries/telephonic enquiry regarding interview/ selection will be entertained.

12. In the event of any of the particulars declared by the candidate or documents submitted were found to be false, even at a later date, the candidature will be cancelled and will be treated as null & void. The service will be terminated as required.

13. Application of candidates will be rejected if they do not fulfill relevant experience criteria in respective areas and/or if copies of supporting documents are not attached with the application form.

14. Canvassing in any form will be a disqualification.

15. In all matters relating to conduct, selection and appointment and Pay, decision of Director (IIMK) shall be final and No Query on the Subject would be entertained.

Lt. Col. M Julius George (Retd.)
Chief Administrative Officer

Date: 19.10.2022
IIM Kozhikode Campus

IMPORTANT	
Date of opening of online application	**19 OCTOBER 2022 (WEDNESDAY)**
Last date of submission of online application	**21 JANUARY 2023(SATURDAY)**
Last date for receipt of printed copy of application at IIMK	**01 FEBRUARY 2023 (WEDNESDAY)**
Address to which the application should be sent	**HR In-charge** **Indian Institute of Management Kozhikode** **IIM Kozhikode Campus P.O** **Kozhikode, Kerala – 673 570**