SOFTWARE TECHNOLOGY PARKS OF INDIA
(An Autonomous Society under Govt. of India, Ministry of Communications & Information
Technology, Department of Electronics and Information Technology)
C-21, Thejaswini, Technopark, Kariyavattom PO, Thiruvananthapuram, Kerala-695581

Employment Notice
No. STPITM/Rect/02/2015

Software Technology Parks of India (STPI) is providing Statutory Services to the exporters under STP/EHTP scheme and also extending infrastructural facilities including High Speed Internet and IPLC links. STPI at present has 53 centers at different locations in the country.

Applications are invited from the eligible candidates for filling up of various Group 'C' vacancies given below at STPI - Thiruvananthpuram and in its sub centre located at Kochi. The vacancies are proposed to be filled-up by Transfer (absorption) basis failing which by direct recruitment on contract basis for a period of three years which is likely to be regularized/extended/terminated depending upon the performance of the candidate during contract service.

Post Code	: ES-3	
Name of the Post	: Member Technical Support Staff (MTSS) ES-III	
Pay Band and Grade Pay	: PB-1 (Rs. 5200-20200), G.P. 2400/-	
Age Limit (Max.)	: For appointment on Transfer (Absorption) basis	NA
	: For appointment on direct recruitment basis	Age: 30 Years (Relaxation as per Govt. of India norms)
No. of Post	: 02 (UR)*	

*For the one (01) post preference shall be given to the PH (VH or HH) category person.

Essential Qualifications & Experience :
For Direct Recruits:

50% Marks in Diploma / BCA /Bachelor in Science / Engineering in the related field from a recognized University /Institution or possessing DOEACC "A" Level Certificate.
For Transfer (absorption): NA

Post Code	: A-2	
Name of the Post	: Assistant (A-II)	
Pay Band and Grade Pay	: PB-1 (Rs. 5200-20200), G.P. 2400/-	
Age Limit (Max.)	: For appointment on Transfer (Absorption) basis	Age: 56 Years
	: For appointment on direct recruitment basis	Age: 30 Years (Relaxation as per Govt. of India norms)
No. of Post	: 01 (UR)	

Essential Qualifications & Experience :
For Direct Recruits:
Graduate from a recognized university.

Desirable

Working post qualification experience of two (2) years and having working knowledge of computer.

For Transfer (absorption):

(i) holding analogous post on regular basis
                    OR
   having five (5) years regular service in PB-1 [Rs.5200-20200) with the Grade Pay of Rs.1900/-

(ii) possessing qualifications as prescribed for Direct Recruitment.

How to apply :

Candidates meeting the above eligibility requirements may fill up the application online available at website (www.tvpm.stpi.in). Applicants are required to take the printout of the filled in Application Form and send the signed filled-in Application Form complete in all respects alongwith duly attested copies of certificates (uploaded on the website) relating to qualification(s), date of birth, experience certificate(s), caste certificate etc. by the last date of receipt of application to The Director, Software Technology Parks of India, (C-21, Thejaswini, Technopark, Kariyavattom PO, Thiruvananthapuram, Kerala - 695581) along with an application fee of Rs.300/- (Rupees three hundred only) per application by Demand Draft (having 3 months validity) in favour of "Software Technology Parks of India", payable at Thiruvananthapuram. No fee is required to be paid by candidates belonging to SC/ST/PH category. Female candidates are also exempted from payment of fee. Fee once paid shall not be refunded. Persons working in Central/ State Government /PSUs/ Autonomous organizations may send their applications **through proper channel**. It is also requested that advance action may be taken to keep the APARs for last 5 years, of those candidates ready alongwith their latest vigilance profile (i) penalty imposed, if any during the last 10 years (ii) details disciplinary action initiated/ being initiated if any etc. to be furnished as and when the selection meeting is scheduled. However, a copy of the application may send in advance for consideration.

Selection process:

Applications received on or before the last date of receipt of application shall be screened and screened in candidates shall be called for personnel interview. Candidate(s) recommended by the selection committee shall offered appointment.

Last Date of receipt of applications: Within **45 days** of the publication of this advertisement in the **"Employment News" newspaper**. 10 days extra period shall be given in respect of applications received from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.

  Opening Date of Online Application   : 10.10.2015
  Closing Date of Receipt of Online Application : 23.11.2015
  Closing Date of Receipt of duly signed –in Application : 08.12.2015
  Closing Date of Receipt of duly signed –in Application : 18.12.2015
  from the remote areas as mentioned above

For information on general terms and conditions, the candidates may refer to STPI website (www.tvpm.stpi.in).

                 (DIRECTOR)

1. Number of posts may vary. STPI reserves the right not to fill up any of posts, if it so decides.
2. Age shall be reckoned as on last date of receipt of application. The upper age limit in respect of Scheduled Castes, Scheduled Tribes, Other Backward Classes and persons with disabilities shall be relaxable as per Govt. of India instructions. The upper age limit in respect of the candidates serving with Government, working on regular basis in STPI, Ex-servicemen and other special categories of persons shall be relaxable in accordance with the orders issued by the Central Govt. from time to time. No age relaxation shall be extended on account of extra period of 10 days for submission of application given to applicant residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.
3. The candidates evaluated on the basis of CGPA or else method shall have to provided in writing exact Division from concerned University.
4. The eligibility of the candidates in terms of educational qualifications, experience, age etc. will be determined on the information furnished by the candidate on the closing date for receipt of applications. No adding information shall be entertained after the closing date of receipt of applications.
5. Copies of Certificates (duly attested) in r/o proof of age, educational qualification(s), experience and certificate belonging to SC/ST/OBC/PH category etc. shall be sent alongwith the application.
6. In case of Direct Recruitment, the appointment shall be on contract basis initially for a period of three years including One year/Two year probation, as the case may be, which is likely to be regularized/extended/terminated depending upon performance of the individual during contract service.
7. STPI reserves the right to operate the post(s) of higher grade in the lower grade and to offer the appointment to the candidate in lower grade, in case the Selection Committee recommends.
8. Mere fulfillment of qualifications and experience requirements does not entitle candidates to be called for test and/or interview.
9. Management reserves the right to fix the criteria for short listing the candidates to be called for interview.
10. Each application must be accompanied by a Demand Draft of Rs.300/- (Rupees three hundred only) payable in favour of Software Technology Parks of India,Thiruvananthapuram. The Demand Draft should have been issued on or after the date of issue of this advertisement and not later than the last date for receipt of application. The validity of the Demand Draft (DD) should be at least three months. No other form of payment will be accepted by STPI. No fee is required to be paid by candidates belonging to SC/ST/PH category. Female candidates are also exempted from payment of fee. Fee once paid shall not be refunded.
11. Application should be submitted online in the prescribed format. Candidate willing to apply for more than one post should submit separate application form with requiste fees.
12. In case any candidate found ineligible on any ground even after his appointment, his service will be terminated immediately without assigning any reason thereof.
13. Incomplete/unsigned applications will not be entertained and the application form

without the copies of requisite certificates will be rejected.

14. No correspondence will be entertained from the candidates in connection with the process of selection/test/interview/appointment. Canvassing in any form or bringing other influence shall make the candidature liable for rejection.

15. Selected candidate may be posted at any centre/sub centre of STPI.

16. Candidates are warned that they should not furnish any false/misleading information/document or submit any document which is defective or fabricated or otherwise commit any act of misconduct in submitting the application form or during the course of recruitment. In case any such case is detected by STPI at any stage, during or after recruitment OR in case any candidate found ineligible on any ground, appropriate action shall be taken against the candidate. Any litigation will be subject to the jurisdiction of Thiruvananthpuram courts.

17. Interested candidates should send their applications to the "**The Director,, Software Technology Parks of India, Thiruvananthapuram**" within 45 days from the advertisement in the **"Employment News" newspaper published on 10th October 2015 (Employment Notice No. 28/95)**. Application received after due date will not be entertained. STPI shall not be responsible for any postal delay.

    Last Date of receipt of appilcations: Within **45 days** of the publication of this advertisement in the **"Employment News" newspaper**. 10 days extra period shall be given in respect of applications received from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep.

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18. Name of the post applied for should invariably be mentioned on the top of the envelop containing application form.

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