

THE REHABILITATION PLANTATIONS LIMITED
(A Joint Venture of Govt. of India & Govt. of Kerala)
Regd. Office: Punalur – 691 305, Kollam Dist., Kerala, India
Telephone: Office: 0475 – 2222971, 2222972, 2222973, M.D 2222210
Telegrams: “REHAB” fax: 0475 – 2223866

DETAILS FOR THE POST OF FINANCE MANAGER

1. No. of vacancies : 1 (One)
2. Qualification : Associate Membership of the Institute of Chartered Accountants of India or Associate Membership of Institute of Cost & Works Accountant of India. (now, Institute of Cost Accountants of India).
3. Experience : Should possess atleast 5 years experience in Managerial position handling finance in a Company. **In the case of SC/ST candidates, relaxation of experience qualification is allowed, if they are found otherwise suitable for the post, subject to approval of Govt.**
4. Age limit : Between 40 to 50 years as on 01-01-2016 with usual relaxation as per rules
5. Pay & Allowances : ₹ 40640-1000-48640-1 100-57440 plus usual allowances as per company rules(under revision).
6. Other conditions : See the General Conditions below

GENERAL CONDITIONS :

1. Recruitment will be made observing the principles of reservation as applicable to Govt. appointment.
2. Candidates may apply in the prescribed application form. Attested copies of certificates in respect of age, educational qualifications including mark lists, experience, caste in the cases of SC/ST & backward communities are to be enclosed. **The experience certificate shall contain the name of the organization, address details, tenure of experience of the candidate, nature of duties performed by the candidate, details of remuneration received by the candidate etc. clearly.** A recent passport size photograph to be affixed in the space provided for the same in the application form.
3. The application format and other details can be downloaded from the company's website www.rplkerala.com or the same can be obtained from the Regd. Office of the company at Punalur on request.
4. Candidates working in Govt. Depts. /Public Sector Undertakings should forward their application through proper channel or produce a no-objection certificate at the time of test/interview.
5. Filled in applications should reach the Manager (P & A), Rehabilitation Plantations Limited, Punalur, Kollam Dt. Kerala State Pin code- 691 305 on or before **30.11.2016**. The candidates attended interview for the post on 06.11.2014 need not apply again.



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APPLICATION FORM

(This form should be filled in by candidate's own handwriting. All columns should be filled. Incomplete application will be rejected.)

APPLICATION FOR THE POST OF

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Photo

1. Name in full (in block letters) :
(In case of female candidates the appropriate word 'Kum' 'Smt.' Should be given)
2. Permanent address :
(Give House No., Name of Street, Town/Village Post Office with Pin code, Taluk & District)
3. Present postal address to which communications are to be sent :
With Telephone No &:
Mobile No:
4. Father's name :
5. Date of birth :
In figures & words

Age as on 01-01-2016

6 Are you a citizen of India by birth and /or by domicile? :

7 State your Religion and caste :

Are you a member of SC/ST or Backward community? :

(If the answer is 'yes' attach a certificate from the concerned Government authority in support of your claim)

8 Particulars regarding educational qualifications (Attach attested copies of all certificates including mark lists)				
Name of Institution & Board/ University	Examination passed	Optional/Main subjects	Year of Passing	Class/ Division

9. Your mother tongue :

What languages can you read, write and speak:

Read only	Speak only	Read & Speak	Read, write & speak	Examinations passed, if any

10.Details of experience

(Attach certificate having required details as per the notification)

Name of employer	Post held	From	To	Nature of duties

11. Have you ever been dismissed, removed or :
compulsorily retired from service or convicted,
if so, give details

12. Details of enclosures
(Copies of testimonials/certificates should be
attested by Gazetted officer)

I have read the details of the post & procedure for applying for the post, enclosed with the format. I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place:

Signature of applicant

Date:

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FOR OFFICE USE

Application No:

Remarks: